

Health & Wellness Expo - 2019

Exhibitor Information

Stoneham Town Hall | 35 Central Street | Stoneham, MA 02180
Road Race, 9AM-10:30AM | Exhibit Hall, 10AM-1PM

FRIDAY, APRIL 5

Early exhibitor set-up available from 4-7PM: Items may be dropped off/set up between 4:00 and 7:00pm on Friday, April 5. There will be plenty of spaces in the Town Hall parking lots. See the following map for more information. Volunteers will be on hand to assist you with unloading your car if necessary. Please note: The building will be locked overnight, but security cannot be guaranteed for any items dropped off on Friday afternoon.

SATURDAY, APRIL 6

Set-up: You can access the auditorium for set-up on Saturday morning beginning at 7:30 AM. For Saturday drop off, please use the rear parking lot only and the side entrance to load and unload (see map). Please note that there will be a road race partially closing off Central and Emerson Streets from 8:30AM - 10:30AM.

Parking: Once you have unloaded and before you set up, please move your car to the Salem Five Parking Lot, located at 8 Hersam Street. This lot is located across from Town Hall and the Town Common off of Main Street.

Table Set-up/Assignments: Each registration comes with a six foot table, two chairs, a garbage bag and a stamper to use for the "Passport Program." We will also provide a plastic table cover if you need one. The exhibit hall will be set up prior to Friday evening and space assignments will be emailed later in the week. If you have purchased electricity or an additional space, we have positioned your exhibits accordingly.

Tear-Down: The event runs from 10AM to 1 PM - please plan to remain for the entire event. If it is imperative that you leave a little earlier, please do so as inconspicuously as possible. We ask that every exhibitor clean up their space completely before leaving. Tables and chairs will need to be broken down and stacked in the designated space.

CONTACT INFORMATION

Megan Day, email: megan@stonehamchamber.org and cell phone: 617-548-7721. Please feel free to reach out with any questions you may have.

